



Cashion Board of Education Regular
Meeting
Monday, December 11, 2023 6:00 PM Central

Administration Office
101 N. Euclid Ave.
Cashion, OK 73016

1. Call to order

President Ballard called the meeting to order at 6:00pm

2. Establish quorum

Attendance Taken at 6:00 PM.

Steve Andrews: Present

Jessica Ballard: Present

Chris Carroll: Present

Chris Gibson: Present

Jake McKeever: Present

Also attending: Leon Ashlock, Superintendent and Stephanie White, Minutes Clerk

3. Public to be heard:

Members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on regular meeting agendas that affords citizens the right to address the Board of Education on items PERTAINING TO EDUCATION and/or the OPERATION OF THE SCHOOL DISTRICT. The item will appear prior to any business being conducted by the board of education. A resident wishing to address the Board of Education must fill out a form before the meeting and submit it to the Board Clerk by NOON (12:00 p.m.) on the day of the board meeting. The speaker is to stand and be recognized by the Board President and give his/her full name and address. The speaker will be allowed 2 minutes to address the Board of Education. This item on the agenda will be limited to 30 minutes total. *The Board and administrative staff will not respond to questions or comments at the meeting.* The resident may receive a written response as soon as possible. Questions and complaints relating to employees of the district or any student information **WILL NOT BE PERMITTED AT THIS TIME.** Such questions are to be referred to the building Principal and/or Superintendent at another time. Presentation or discussion of matters which are currently under legal review will not be permitted. **CPS POLICY BED-R**

4. Consent Agenda (Consent Agenda may be voted separately at the request of any member of the Board of Education)

Motion to approve Consent Agenda. This motion, made by Chris Gibson and seconded by Chris Carroll, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

A. Vote to approve the agenda as part of the minutes

B. Vote to approve the minutes from the regular meeting of November 13, 2023

C. Vote to approve the treasurer's report

D. Vote to approve the child nutrition report

E. Vote to approve the activity fund report

F. Vote to approve activity requests, fundraiser requests, and purpose of expenditure forms.

5. Items for Board Action:

A. Vote to approve purchase order encumbrances for 2023-2024

i. General Fund: P.O. #452-496 and P.O. #50145- #50151 and increase #42 by \$10,000, #232 by \$1,417.00 totaling \$67,224.31

Motion to approve encumbrances as presented. This motion, made by Chris Carroll and seconded by Jake McKeever, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

B. Vote to approve payments for 2023-2024

Motion to approve payments as presented. This motion, made by Chris Carroll and seconded by Jake McKeever, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea
Yea: 5, Nay: 0

i. General Fund payment numbers 914-1272 totaling \$953,445.80

ii. Child Nutrition Fund payment #8 totaling \$2,945.50

iii. 2023 Bond Fund #31 payment #3 totaling \$22,473.07

C. Vote to approve payments for 2022-2023

Motion to approve payment as presented. This motion, made by Jake McKeever and seconded by Chris Carroll, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Jake McKeever: Yea
Yea: 5, Nay: 0

i. General Fund payment # 3071 totaling \$1,625.00

D. Discussion/possible action on the following transfers of funds: (1) Transfer \$800 from Activity Account # 801 (Football) to pay maintenance & custodial workers for OSSAA playoff games. (OSSAA reimbursement) (2) Transfer \$400 from activity account #801 (Football) to pay for Gate Keepers.

Motion to approve transfers as presented. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Jake McKeever: Yea
Yea: 5, Nay: 0

6. Discussion and possible action on guidelines and/or policies for facility usage by outside youth organizations

No action

7. Discussion and possible action on new policy EHBDBA-E

Motion to approve policy EHBDBA-E. This motion, made by Chris Gibson and seconded by Steve Andrews, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

8. Principal's Report: Mr. Schenk - Francis Tuttle enrollment

Mr. Schenk presented the enrollment numbers for Francis Tuttle for the past five years.

9. Superintendent's report

1) Mr. Ashlock discussed the impact the windmill protest and court decision have on our evaluation

2) The Education Foundation provided lunch and a gift for the staff today

3) Holly Drake and the FFA provided dinner for our First Responders this evening

4) Our new board member is Mr. Kelly Davis. He will start at the April board meeting.

5) This is our last week before the Christmas break. The staff returns on January 3rd for a professional day and the students return to class on January 4th.

10. Proposed Executive Session to discuss:

A. Resignations 25 S Sect. 307 (B) (6 & 7)

B. Employment of substitute teacher(s) 25 Sect. 307 (B) (1)

C. Employment of non-certified staff 25 S Sect. 307 (B) (1)

D. Employment of certified staff, including Robert Lynn Shackelford, pursuant to Okla. Stat. tit. 25, § 307(B)(1) & (7).

11. Vote to enter executive session

Motion to enter executive session at 7:01pm. This motion, made by Chris Carroll and seconded by Jake McKeever, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

12. Acknowledgement that Cashion Public Schools' Board of Education left executive session at (specify time by the board president)

President Ballard acknowledged the Board of Education left executive session at 8:56pm.

13. Executive session minutes compliance announcement

A. State and record who was present for executive session

Ballard, Carroll, Gibson, Andrews, McKeever and Ashlock

B. State and record that executive session discussion was limited to items listed on executive session agenda

Discussion was limited to items 10A - 10D

C. State and record that no action was taken

No action was taken.

14. Discussion / possible action on resignations to date

Motion to accept the resignation of Korrie Viviani. This motion, made by Chris Carroll and seconded by Steve Andrews, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

15. Discussion / possible action on employment of substitute teachers

Motion to approve employment of Laura Werner, Shannon Dunn and Charity Cook as substitute teachers. This motion, made by Chris Carroll and seconded by Jake McKeever, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

16. Discussion /possible action on employment of non-certified staff

Motion to approve employment of Tracy Dougherty as special education paraprofessional. This motion, made by Chris Carroll and seconded by Jake McKeever, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Jake McKeever: Yea
Yea: 5, Nay: 0

17. Discussion /possible action on employment of certified staff

No action

18. New Business

Motion to approve general fund POs #497 - 500 and increase PO #460 by \$585.48 totaling \$8,942.44. This motion, made by Chris Carroll and seconded by Jake McKeever, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Jake McKeever: Yea
Yea: 5, Nay: 0

Motion to approve general fund payments #1273 - 1280 totaling \$10,939.76. This motion, made by Chris Gibson and seconded by Chris Carroll, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Jake McKeever: Yea
Yea: 5, Nay: 0

19. Vote to Adjourn

Motion to adjourn at 8:59pm. This motion, made by Steve Andrews and seconded by Jake McKeever, passed.

Steve Andrews: Yea
Jessica Ballard: Yea
Chris Carroll: Yea
Chris Gibson: Yea
Jake McKeever: Yea
Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member